

**VIRGINIA BOARD OF NURSING  
SPECIAL CONFERENCE COMMITTEE  
INFORMAL CONFERENCES  
December 6, 2016**

**TIME AND PLACE:** The meeting of the Special Conference Committee of the Board of Nursing was convened at 9:00 A.M., on December 6, 2016 in Training Room 1, Suite 201, Department of Health Professions, 9960 Mayland Drive, Henrico, Virginia.

**MEMBERS PRESENT:** William Traynham, L.P.N., C.S.A.C., Chairperson  
Rebecca Poston, R.N., Ph.D., C.P.N.P.

**STAFF PRESENT:** Jodi Power, R.N., J.D., Deputy Executive Director

**OTHERS PRESENT:** Steve Bulger, Adjudication Specialist  
Patricia Dewey, Senior Investigator, DHP Enforcement Division  
Stephanie Fried, Senior Investigator, DHP Enforcement Division

**CONFERENCES  
SCHEDULED:** **Stephanie Jo Proctor, R.N. Reinstatement Applicant 0001-142994**  
Ms. Proctor appeared, accompanied by her father and stepmother, Steve and Mary Jane Proctor.

**CLOSED MEETING:** Dr. Poston moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 9:53 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Proctor. Additionally, Dr. Poston moved that Ms. Power and Mr. Bulger attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

**RECONVENTION:** The Committee reconvened in open session at 10:10 A.M.

Dr. Poston moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

**ACTION:** Dr. Poston moved to issue an Order to approve Ms. Proctor's application for reinstatement for licensure as a professional nurse and require she remain in compliance with the Health Practitioners' Monitoring Program (HPMP). The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order 30 days after service of such Order on Ms. Proctor, unless a written request

to the Board for a formal hearing on the allegations made against her is received from Ms. Proctor within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

Ms. Dewey and Ms. Fried left the meeting.

CONFERENCES  
SCHEDULED:

**Davita Douglas, L.P.N. 0002-090266**

Ms. Douglas appeared, accompanied by her husband, Jeff Biggs.

CLOSED MEETING:

Dr. Poston moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 11:41 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Douglas. Additionally, Dr. Poston moved that Ms. Power and Mr. Bulger attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 11:58 A.M.

Dr. Poston moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Dr. Poston moved to issue an Order of reprimand, require Ms. Douglas pay a monetary penalty of \$300.00 within 90 days of entry of Order, and require she provide proof of completion of the following NCSBN online courses within 90 days of entry of Order: "*Professional Accountability & Legal Liability for Nurses*" and "*Righting a Wrong: Ethics and Professionalism in Nursing*". The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order 30 days after service of such Order on Ms. Douglas, unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Douglas within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES  
SCHEDULED:

**Justin Branch, L.P.N. / C.N.A. 0002-092817/1401-168392**

Mr. Branch appeared, accompanied by his wife, Jessica Branch.

CLOSED MEETING:

Dr. Poston moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of*

*Virginia* at 1:10 P.M. for the purpose of deliberation to reach a decision in the matter of Mr. Branch. Additionally, Dr. Poston moved that Ms. Power and Mr. Bulger attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 1:38 P.M.

Dr. Poston moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Dr. Poston moved to issue an Order of reprimand and require Mr. Branch to submit the Substance Abuse Evaluation performed by Ronald Mills at Piedmont CSB on October 19, 2016, to the Board within 90 days from the date the Order is entered. Mr. Branch shall thereafter comply with any recommendations of the specialist, including submission of written quarterly reports, until discharged from therapy. Upon receipt of the evaluation, the Board may request Mr. Branch reappear at an informal conference in order to consider the specialist's recommendations and make a final disposition in the matter. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order 30 days after service of such Order on Mr. Branch, unless a written request to the Board for a formal hearing on the allegations made against her is received from Mr. Branch within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES  
SCHEDULED:

**Jamie Caldwell, R.N., C.N.S. Applicant 0001-114553**  
Ms. Caldwell appeared.

CLOSED MEETING:

Dr. Poston moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 2:05 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Caldwell. Additionally, Dr. Poston moved that Ms. Power and Mr. Bulger attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 2:25 P.M.

Dr. Poston moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

**ACTION:**

Dr. Poston moved to issue an Order to deny Ms. Caldwell's application for registration as a Clinical Nurse Specialist in Virginia. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order 30 days after service of such Order on Ms. Caldwell, unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Caldwell within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

**CONFERENCES  
SCHEDULED:**

**Bobbie Alderman, R.N. Reinstatement Applicant 0001-179509**  
Ms. Alderman appeared.

**CLOSED MEETING:**

Dr. Poston moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 3:12 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Alderman. Additionally, Dr. Poston moved that Ms. Power and Mr. Bulger attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

**RECONVENTION:**

The Committee reconvened in open session at 3:35 P.M.

Dr. Poston moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

**ACTION:**

Dr. Poston moved to issue an Order to approve Ms. Alderman's application for reinstatement for licensure as a professional nurse contingent upon verification of Ms. Alderman's entry into the Health Practitioners' Monitoring Program (HPMP) and remaining in compliance with the Health Practitioners' Monitoring Program thereafter. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order 30 days after service of such Order on Ms. Alderman, unless a written

request to the Board for a formal hearing on the allegations made against her is received from Ms. Alderman within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

#### CONFERENCES

##### SCHEDULED:

**Tina Long, L.P.N. 0002-075929**

Ms. Long appeared.

##### CLOSED MEETING:

Dr. Poston moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 4:15 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Long. Additionally, Dr. Poston moved that Ms. Power and Mr. Bulger attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

##### RECONVENTION:

The Committee reconvened in open session at 4:40 P.M.

Dr. Poston moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

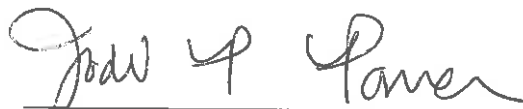
##### ACTION:

Dr. Poston moved to offer Ms. Long a Consent Order for indefinite suspension of her license to practice as a practical nurse in Virginia, in lieu of a formal hearing, with said suspension stayed contingent upon Ms. Long's entry into the Health Practitioners' Monitoring Program (HPMP) and remaining in compliance with the Health Practitioners' Monitoring Program thereafter. The motion was seconded and carried unanimously.

This Consent Order shall be effective upon endorsement of its findings, conclusions, and terms of consent by both Ms. Long and the Board.

##### ADJOURNMENT:

The Board adjourned at **4:50 P.M.**



Jodi Power, R.N., J.D.

Deputy Executive Director